MULTI-YEAR REPORTING AND INQUIRY BATCH PROCESS CHANGES

- Three balance types are needed to capture the full impact of certain accounting transactions, but only two balance types can be posted with one Transaction Code on the 28A Transaction Code Profile. A new process was implemented to automatically generate an additional transaction code which contains the third balance type. The third balance type will post to the Appropriation, Agency Budget, Project, and Grant Financial Tables. After the system generated transactions are successfully processed in the nightly batch cycle the accounting event is complete.

- **IMPORTANT NOTE: If you use one of the TCs during the day and post the transaction using edit mode 2 or 4, the system generated TC may not be reflected on the 60 screen until the next day. If the input transaction goes to the history file after the month in which it was originally posted has closed, the system generated transaction will be posted to the financial tables in the current (open) month.**

- There is a new report; the DAFR 3291 Generated Transactions Report. This control report is produced on a daily basis to show the results of the generated transaction process. Remember that you must request access to new reports through your report coordinator.

- There is a new report; the DAFR 3292 Generated Transaction Summary Report. This report provides a count of the total input and total output transactions processed for each financial agency by the system generated transaction process.

- A financial lapse process will be added to the batch job stream to close-out final appropriation balances after the year-end closing process for the entire State is complete.

- There are four close-out entries created by the financial lapse process: GAAP Financial Lapse (BT50), Overexpenditure Close-Out (BT70), Overencumbrance Close-Out (BT71), And Negative Variance Close-Out (BT72).

- **IMPORTANT NOTE: Negative variances will need to be reclassified by the agencies. Agencies should consult the Year-end Closing Guide, Section 8.5, for details.**

- There is a new report; the DAFR 3571 Financial Lapse Report. This is a control report that is generated when the financial lapse process is complete. It shows the results of the Financial Lapse calculation and the Batch ID of any generated transactions.